



Application for Occupancy

Property Information Address of Property:	Rental Amount: \$
Desired Date of Occupancy	Description of Pets (if allowed):
Leasing Agent	Number of Occupants

Applicant Information					<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Co-Signer for _____
NAME (Last)	First	Middle	SSN (Social Security Number)				
Driver's License Number	State Issued	Date of Birth					
SPOUSE NAME (Last)	First	Middle	SSN (Social Security Number)				
Driver's License Number	State Issued	Date of Birth					

Residential Information						
CURRENT	Street Address and Apt #	City	State	Zip Code	County	Home Phone
Circle One:	Name of Landlord, Apartment or Mortgage Co.		Phone	How long?	Rental Amount	
	Rent/Own/Family	From ___/___				
PREVIOUS	Street Address and Apt #	City	State	Zip Code	County	Home Phone
Circle One:	Name of Landlord, Apartment or Mortgage Co.		Phone	How long?	Rental Amount	
	Rent/Own/Family	From ___/___ To ___/___				
Have you ever been arrested or convicted of a crime?			If so, where and what were the charges			
Have you ever been evicted from a residence?			Have you ever filed bankruptcy?			

Employment Information						
APPLICANT Employer	Address	City	State	Zip Code	Phone	
Position/Department	Supervisor	Phone #	How long?	Gross Monthly Income		
	From ___/___ To ___/___					
SPOUSE Employer	Address	City	State	Zip Code	Phone	
Position/ Department	Supervisor	Phone #	How long?	Gross Monthly Income		
	From ___/___ To ___/___					

Vehicle Information:		
Make/Model	Color	License Plate#/State

This application must be signed by all adults who will occupy the apartment before it can be considered by the Landlord. Acceptance of this application, and any monies deposited herewith, is not binding upon Landlord until approved by Landlord in writing. If approved, all monies deposited with this application will be held as a reservation deposit to be either returned to the applicant or credited toward any deposit, which may be required of applicant at the time the rental agreement is executed. If approved and the rental unit is held for applicant for more than 2 days, then the applicant withdraws the application, all monies deposited shall be forfeited to Landlord. A non-refundable screening fee of \$50.00 will be collected to process this application.

By signing, the applicant recognizes that an investigative report will be prepared whereby information is obtained from credit bureaus, through interviews and public records. This inquiry includes information as to your character, general reputation, credit and mode of living. This application may be disapproved as a result of any misrepresentation or insufficient information as a result of an incomplete application.



Applicant's Signature	Date	Spouse's Signature	Date